

## Filogix Forms®

Filogix Forms® is a comprehensive offline electronic form/contract preparation software solution based on the regional associations purchase and sales tool kit for real estate professionals. Filogix Forms eliminates redundant manual preparation of forms by providing REALTORS® with digitized and approved board/association forms and contracts that they complete and generate when required. Using Forms, real estate professionals increase their efficiencies and productivity by completely automating their forms preparation to ensure timely submissions of offers and related documents.

- + **Flexible.** Filogix Forms provides users with automated, fully customizable and up-to-date forms/contracts/clauses with full editing, multi-tasking and auto-complete functionality specific to their needs.
- + **Reduced costs.** Generates forms on an as needed basis to eliminate wasted paper and the need to purchase pre-printed forms.
- + **Simplicity.** An easy to navigate and user-friendly interface makes this electronic forms solution as simple as 1-2-3. Forms appear on screen as they do in pre-printed format eliminating any learning curve so REALTORS® can immediately start using Filogix Forms purchase and sales agreements to complete their deals.
- + **Comprehensive and efficient.** Feature rich with tools such as an integrated and user-definable transaction management database, auto-date/time formatting, online calendar, GDS/TDS and mortgage calculators, PDF and interactive PDF output, integrated dictionary/thesaurus and more.
- + **Convenience.** All standard board/association forms and clauses readily available without requiring an Internet connection.
- + **Reliability.** Filogix Forms is a stand-alone software solution eliminating any third party software dependencies. When the regional association makes any changes to any forms or clauses, the changes are reflected.
- + **Security control.** Fully functional multi-user database system with password security for each user to ensure confidentiality and controlled sharing of data.
- + **Integration to Filogix DMS®.** Auto-populate forms by downloading listing data directly from your MLS®

Complete listing data input forms offline\* and upload them individually or in batch to DMS automatically to instantly create a new active listing when you conveniently establish connection to the Internet. Filogix Forms creates a digital version of your existing data input form providing users with the ability to fill in and submit new listings directly from the application without having to login to the system. Board rules as to listing entry privileges are consistent with the existing processes.